

Public Document Pack

NOTICE OF MEETING

CABINET

will meet on

THURSDAY, 30TH APRIL, 2020

At 5.30 pm

in

VIRTUAL MEETING - ONLINE ACCESS

**(THE MEETING LINK WILL BE AVAILABLE ON OUR WEBSITE PRIOR TO THE MEETING
TO VIEW THE MEETING PLEASE GO TO OUR RBWM YOUTUBE PAGE -
WWW.YOUTUBE.COM/CHANNEL/UCZNP1KMF3YNABN6ENZLYELQ)**

TO: MEMBERS OF CABINET

Councillor Johnson, Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property

Councillor Rayner, Deputy Leader of the Council, Resident & Leisure Services, HR, IT, Legal, Performance Management & Windsor

Councillor Carroll, Deputy Chairman of Cabinet, Adult Social Care, Children's Services, Health and Mental Health

Councillor Cannon, Public Protection and Parking

Councillor Clark, Transport and Infrastructure

Councillor Coppinger, Planning and Maidenhead

Councillor Hilton, Finance and Ascot

Councillor McWilliams, Housing, Communications and Youth Engagement

Councillor Stimson, Environmental Services, Climate Change, Sustainability, Parks and Countryside

Karen Shepherd – Head of Governance - Issued: Wednesday, 22 April 2020

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **David Cook** 01628 796560

The Part I (public) section of this virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video you are giving consent to being recorded and acknowledge that the recording will be in the public domain.

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	-
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 27 February 2020.	7 - 10
4.	<u>APPOINTMENTS</u>	-
5.	<u>FORWARD PLAN</u> To consider the Forward Plan for the period May 2020 to August 2020.	11 - 18
6.	<u>CABINET MEMBERS' REPORTS</u> i. Children's Centres Consultation Results - Family Hubs	- To Follow
7.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 8 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	

PART II

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<p><u>MINUTES</u> To consider the Part II minutes of the meeting held on 27 February 2020.</p> <p><i>(Not for publication by virtue of Paragraph 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p> <p>Details of representations received on reports listed above for discussion in the Private Meeting: None received</p>	19 - 24

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Public Document Pack Agenda Item 3

CABINET

THURSDAY, 27 FEBRUARY 2020

PRESENT: Councillors Andrew Johnson (Chairman), David Coppinger, Stuart Carroll (Vice-Chairman), David Hilton, Gerry Clark, Donna Stimson and Ross McWilliams

Also in attendance: Councillors Bateson, Sharpe, Davies, Baldwin, Hill, Jones and Price.

Officers: Duncan Sharkey, Russell O'Keefe, Kevin McDaniel, Louisa Dean, Adel Taylor, Nikki Craig, Hilary Hall and David Cook.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Rayner and Cannon.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 6 February 2020 were approved.

APPOINTMENTS

None

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes made since last published including the following amendments:

- Award of Arboricultural Services Contract moved to April 2020 Cabinet.
- Maidenhead Vision Charter to be considered at the March 2020 Cabinet.

CABINET MEMBERS' REPORTS

A) CONTRACT FOR NURSING CARE HOME PLACEMENTS

The Deputy Chairman of Cabinet, Adult Social Care, Children's Services, Health and Mental Health introduced the report regarding the award of a five year contract to Healthcare Homes Group.

Cabinet were informed that although this was a straightforward paper it was important as if approved the award to Sandown Park Care Home in Windsor provided an 'Outstanding' rated care by the Care Quality Commission. The contract would secure 20 beds for eligible residents over 65 with nursing and dementia needs to be cared for in the borough. The contract would commence 1st April 2020.

The Lead Member said that the policy was now to only award contracts to providers who were rated as either good or outstanding.

Cllr Price asked why only 20 beds were being secured since the facility had an excellent reputation and was value for money. Cabinet were informed that the facility was a private organisation and only 20 spaces were available for negotiation.

Resolve unanimously: that Cabinet notes the report and:

- i) Approves the award of a five year contract to Sandown Park Nursing Care home for twenty block beds commencing on 1st April 2020.**

C) HEATHROW STRATEGIC PLANNING GROUP (HSPG) JOINT SPATIAL PLANNING FRAMEWORK (JSPF) , STATEMENT OF COMMON GROUND AND ECONOMIC DEVELOPMENT VISION AND ACTION PLAN (EDVAC) DOCUMENTS

The Lead Member for Transport and Infrastructure introduced the report regarding work the council had undertaken with neighbouring local authorities and other stakeholder organisations through the HSPG with regards to the proposed Heathrow expansion future planning inspectorate application.

Cabinet were informed that a number of authorities had come together to identify a common approach with regards to potential benefits from the proposed Heathrow expansion. Three supporting papers had been produced and were available on the RBWN website as appendices to the report. They were none statutory documents with the aim to produce a common ground for negotiations. Given the announcement made on the day of Cabinet with regards to a successful appeal against the proposed expansion it was expected that the timetable would change.

The Lead Member for Finance and Ascot mentioned that it was good to see 13 authorities coming together to work on a common goal.

Resolved unanimously: that Cabinet notes the report and:

- ii) Endorses the Joint Spatial Planning Framework and the Economic Development Vision and Action Plan as non-statutory strategic planning guidance for the purposes of set out in the appended documents**
- iii) Agrees to sign the Statement of Common Ground (SoCG) and to approve for inclusion in the SoCG, the statement of specific interests for the Royal Borough as set out in the report.**

D) NEW PROVISION FOR CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS

The Deputy Chairman of Cabinet, Adult Social Care, Children's Services, Health and Mental Health introduced the report regarding proposed consultation on options for new 'Resourced Provision' and 'SEN Units' at a number of schools in the Royal Borough.

Cabinet were informed that helping disadvantaged children was a main priority and thus he was keen to discuss proposals with all schools across the borough regarding new facilities for children of primary school age with complex communication difficulties who could nevertheless, with support, attend a mainstream school. Capital funding for any new buildings would come from Department for Education's £1.227m Special Provision Capital Fund grant.

The Director of Children's Services informed that it was their aim to get more children into mainstream schools with SEN support and being educated closer to home. Revenue spend would come from the high needs block and thus it was important to get all school to take part.

(The Lead Member for Environmental Services, Climate Change, Sustainability, Parks and Countryside joined the meeting)

Cllr Price reported that she was pleased to hear about the funding and that Windsor schools would be included, she suggested that primary school children be part of the consultation. The Lead Member replied he would be happy to include primary school children and informed he was visiting all schools and talking to pupils.

Cllr Jones mentioned that Queensmead House School was opening soon in Windsor and if they would be spoken to. Cabinet were informed that such schools provided high quality services but at a cost and not always in line with authority's needs. We would look to work with them when open.

Resolved unanimously: that Cabinet notes the report and:

- iv) **Approves public consultation on options to open new Special Educational Needs Units and/or Resourced Provision for children with Education, Health and Care Plans for Autistic Spectrum Disorder and/or Social, Emotional and Mental Health from 1st September 2021.**
- v) **Delegates approval of the final list of proposals for inclusion in the consultation to the Lead Member for Adult Social Care, Children Services, Health and Mental Health and the Director of Children's Services.**
- vi) **Requests a report in June 2020, providing details on (i) the outcome of the consultation, and (ii) an evaluation of the options, including costed proposals for the new facilities.**

B) WATER CONTRACT PROCUREMENT

The Lead Member for Environmental Services, Climate Change, Sustainability, Parks and Countryside introduced the report regarding the procurement of the councils water requirements.

Cabinet were informed that Council had participated in the procurement exercise by the Crown Commercial Services. This process pooled the requirements of more than 20 other public sector organisations so that each could benefit from the economy of scale. This process resulted in Castle Water were the successful bidder and provided a reduction in price of approximately 6%.

Resolved unanimously: that Cabinet notes the report and:

- vii) **Agrees to award a water contract to Castle Water who were the successful bidder in the recent water aggregation procurement exercise run by Crown Commercial Services.**

E) RENEWAL OF MICROSOFT LICENCING AGREEMENT - AWARD OF NEW CONTRACT

The Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property introduced the report regarding the renewal of Microsoft licencing agreement.

Cabinet were informed that the Council's current contract for Microsoft Licences expired on 31 March 2020. This report requested Cabinet delegate authority to award a new three-year contract once the procurement exercise had been concluded in March 2020.

Resolved unanimously: that Cabinet notes the report and:

- viii) **Delegate authority to the Director of Resources in consultation with the Lead Member for HR, Legal, IT, Resident and Leisure Services and**

Performance Management to award a contract for three years providing it is within the base budget.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public were excluded from the remainder of the meeting whilst discussion took place on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of part I of Schedule 12A of the Act.

The meeting, which began at 7.00 pm, finished at 8.06 pm

CHAIRMAN.....

DATE.....

CABINET

FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	SCHEDULED CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
Maidenhead Vision Charter	April 2020	May 2020	Delayed due C-19
Parking Enforcement Policy - Refresh	April 2020	May 2020	Delayed due C-19
Maidenhead Golf Club	April 2020	May 2020	Delayed due C-19
Award of Arboricultural Services Contract	April 2020	June 2020	Delayed due C-19

FORWARD PLAN OF CABINET DECISIONS

NB: The Cabinet is comprised of the following Members: Councillor Johnson, Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property, Councillor Rayner, Deputy Leader of the Council, Resident and Leisure Services, HR, IT, Legal, Performance Management and Windsor, Councillor Carroll, Deputy Chairman of Cabinet, Adult Social Care, Children's Services, Health and Mental Health, Councillor Cannon, Public Protection and Parking, Councillor Clark, Transport and Infrastructure, Councillor Coppinger, Planning and Maidenhead, Councillor Hilton, Finance and Ascot, Councillor McWilliams, Housing, Communications and Youth Engagement, Councillor Stimson, Environmental Services, Climate Change, Sustainability, Parks and Countryside


The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796560. Email: democratic.services@rbwm.gov.uk.uk

FORWARD PLAN

ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date and name of meeting	Date of Council decision (if required)
12								
Maidenhead Vision Charter	Open -	Charter document to give vision & guidance on the future development of Maidenhead.	No	Planning and Maidenhead (Councillor David Coppinger)	Russell O'Keefe	Evidence of public consultation contained within the Vision Charter.	Cabinet 28 May 2020	
Maidenhead Golf Club	Fully exempt - 3	Surrender of the leasehold interest.	Yes	Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property (Councillor Andrew Johnson)	Russell O'Keefe	Internal process	Cabinet 28 May 2020	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date and name of meeting	Date of Council decision (if required)
Parking Enforcement Policy - Refresh	Open -	This report will present a refresh of the parking enforcement policy adopted by Cabinet in October 2016	Yes	Lead Member for Public Protection and Parking (Councillor David Cannon)	Ben Smith	Internal process	Cabinet 28 May 2020	
Financial Update	Open -	To report the outturn position.	No	Lead Member for Finance and Ascot (Councillor David Hilton)	Adele Taylor	Internal process	Cabinet 28 May 2020	
 Climate Change Strategy	Open -	Draft climate strategy for approval by cabinet to go to Full Council.	Yes	Lead Member for Environmental Services, Climate Change, Sustainability, Parks and Countryside (Councillor Donna Stimson)	Chris Joyce	Internal process	Cabinet 28 May 2020	
Asset Management Review & Action Plan	Fully exempt - 3	To review the plan.	Yes	Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property (Councillor Andrew Johnson)	Russell O'Keefe	Internal consultation	Cabinet 28 May 2020	
Homeless Strategy Action Plan Update	Open -	Approval of an updated action plan for the Council's homeless strategy.	Yes	Lead Member for Housing, Communications and Youth Engagement (Councillor Ross McWilliams)	Russell O'Keefe	Internal process	Cabinet 28 May 2020	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date and name of meeting	Date of Council decision (if required)
Award of Arboricultural Services Contract	Open -	A Report to seek authority to tender a contract and to delegate the award of the subsequent contract for the borough-wide Arboricultural Services provider with effect from spring 2020.	Yes	Lead Member for Environmental Services, Climate Change, Sustainability, Parks and Countryside (Councillor Donna Stimson)	David Scott	Internal Process	Cabinet 25 Jun 2020	
14 Appointments to Outside Bodies	Open -	To make appointments of council representatives on outside and associated bodies.	Yes	Leader of the Council and Chairman of Cabinet, Business, Economic Development and Property (Councillor Andrew Johnson)	Duncan Sharkey	Internal process	Cabinet 25 Jun 2020	
Annual Performance Report	Open -	Report detailing performance of the Council against the corporate scorecard for Q3 and 4 2020/21	No	Deputy Leader of the Council, Resident and Leisure Services, HR, IT, Legal, Performance Management and Windsor (Councillor Samantha Rayner)	Hilary Hall	Internal process	Cabinet 25 Jun 2020	
New Provision for Children and Young People with Special Education Needs	Open -	Review the outcome of the consultation and evaluation of options.	Yes	Deputy Chairman of Cabinet, Adult Social Care, Children's Services, Health and Mental Health (Councillor Stuart Carroll)	Kevin McDaniel	Internal Process	Cabinet 25 Jun 2020	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/ confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date and name of meeting	Date of Council decision (if required)
Finance Update	Open -	To receive the latest financial update.	No	Lead Member for Finance and Ascot (Councillor David Hilton)	Adele Taylor	Internal process	Cabinet 30 Jul 2020	

ITEM	Private Meeting - contains exempt/ confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date and name of meeting	Date of Council decision (if required)
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6 16	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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By virtue of paragraph(s) 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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